



2017-18 Studio Policies

1. \$35 individual, \$25 first sibling, \$15 each additional siblings non-refundable registration fee must accompany registration form to have your space reserved. Once a student is registered, absolutely no refunds on registration fee.
2. The instructors have the final say as to what class(es) your child is placed.
3. Inspirations Dance Centre does not carry medical insurance for its students. It is required that all dance students be covered by their own family insurance and if injury occurs, it is understood that the student's policy is the only source of reimbursement.
4. Leotards, tights and appropriate dance shoes are required for all classes. Boys should wear t-shirt and dance pants. Proper shoes in specific colors are required. Please label all shoes with your child's name. Hair needs to be pulled up and away from face. Inspirations Dance Centre is not responsible for lost or stolen items.
5. No gum, food, drinks or pets allowed in the studio by parents, dancers, siblings or friends. Food & Drinks are to stay in the lobby. Only water is allowed in the classrooms.
6. Students should not be dropped off earlier than 10 minutes prior to class or stay longer than 5 minutes afterwards. They should remain inside until their ride arrives. There is an additional \$15/child charge for students left past 5 minutes of the last class of the day. Please walk your student in or make sure they have gone inside before leaving.
7. Disruptive behavior will not be tolerated. If this occurs repeatedly, parents will be contacted and if it continues, your child will be sent out of class.
8. No student will be allowed to participate in regular, team or private classes if their account is over 30 days past due. Any money received from delinquent accounts will first be applied to the past due tuition balances. No student will be allowed to perform in the annual gala or any dance competitions unless their entire account is current.
9. Do not call any staff member at home.
10. All studio information will be emailed on a regular basis. Please check it regularly and make sure our email address is not blocked. **Please make sure we have an up to date email address at all times.**
11. There are no refunds for missed classes, fees, or any item purchased. Missed classes can be made up in an age appropriate class even if it's a different style than what the student is taking.
12. **There must be a 30-day written notice before your child quits their dance class. Not showing up for classes does not constitute a withdrawal. You are still responsible for tuition up to the 30-day notice.**
13. A \$75 per family recital fee is due by March 15, 2018. This fee is separate from your costume payment and helps defer the costs of our recital. This fee includes 1 Souvenir Program Book, 1 Gala DVD, 1 Gala t-shirt, and 4 Gala tickets. Additional DVDs are \$35, additional t-shirts are \$15, and additional tickets are \$10.
14. All classes are closed session. Do not open the door during class time. When classes are over, the instructor will open the door.
15. We will be closed the following dates: October 31st, Thanksgiving Break November 22nd-24th, Christmas Break December 20th-January 2nd, Spring Break April 2nd-6th, and Memorial Day May 28th. **We will have classes on teacher workdays.**
16. In case of inclement weather, there will be a message on the voicemail and on IDC's facebook page about any cancelled classes. Be sure to make up any missed classes. Class schedules are posted on the web page.
19. The Spring Gala will be on Sunday, June 3, 2018 at Odell Williamson Auditorium.
20. Use of offensive language or behavior on IDC premises or at an IDC event will result in the offending party being asked to wait in the car or leave the premises.

21. **Class fees are based on the number of hours per week your dancer takes class.** Tuition is based on a full school year and divided into 9 monthly payments. Discounted monthly payments are due by the 10th of each month. After the 10th, add \$10. There are no prorated months of tuition. September through May will be charged a full month's tuition, whether we have a short month (3 weeks) or a long month (5 weeks), tuition remains the same.

- Payments may be made by check, cash, or credit card. There is a processing fee for each credit card payment.
- Please make checks payable to Inspirations Dance Centre.
- Indicate the name of the student in the lower left-hand corner of the check.
- **Late Payment:** All payments are due by the 10th of each month to receive the early bird discount. \$10 will be added on the 11th of each month. Accounts that are more than 30 days past due may be asked to leave the studio until the account is caught up. All accounts must be current to perform in the Spring Gala.
- **Returned Checks:** IDC is charged a penalty by our bank for any checks returned to us for insufficient funds. We will ask you to cover this penalty of \$35. If checks are habitually returned, we will ask that you make future payments with cash or a money order.
- **Withdrawal:** If it becomes necessary to withdraw your child from dance, you **MUST** do so in writing by filling out a studio withdrawal form with a 30-day notice. This cannot be done by phone or through a third party and just not showing up for class does not suffice. If you withdraw your child after we have ordered costumes (first of December) for our Spring Gala, you will be responsible for the costume and a refund will not be issued. You will receive the costume when it arrives.
- **Costume Fees:** Costumes are to be paid in full by November 16, 2017. Costume deposits are due October 18, 2017 (\$40 each class); however, you can pay an additional deposit at any time prior to when full payment is due. If you change your schedule, your costume amount may change, too. Class changes will not be allowed after December 20, 2017.
- We must receive payment to order your child's costume. It can take up to 4 months for costumes to arrive, so they must be ordered early. All costumes are custom made and cannot be returned.
- **Class Cancellation:** A minimum of 6 students is required for a class to commence. A minimum of 4 students is required for a class to continue. Should class enrollment drop below 4 students any time during the school year, the director will work with the parents to find suitable placement for the students in another class.
- **Refunds:** Registration and costume fees are non-refundable.

Dress Code

1. A dancer's attire greatly determines the attitude toward his/her class work, and therefore we require that the standard of appropriate neatness be observed at all times. The teacher may not allow class participation by a student who regularly neglects this requirement.
2. All ballet shoes **MUST** have the elastic properly sewn onto the shoe and drawstrings tucked in (no bows).
3. **No underwear** should be worn under tights. Both the tights and leotards have cotton lined panels. It can be compared to a bathing suit.
4. Studs and small earrings are the only permissible jewelry to be worn in class. Watches, necklaces, bracelets, rings, and large earrings are potentially dangerous.
5. No t-shirts, sweatshirts, shorts (including "Soffes"), jeans, or baggy clothing is to be worn in class.
6. ALL STUDENTS must wear a leotard and tights to ALL classes. Jazz pants are permitted in all classes except ballet and must be worn OVER a leotard and tights. Advanced ballet is permitted to wear a matching or black skirt.
7. Boys should wear a white t-shirt, black athletic shorts or sweatpants, and appropriate shoes with socks.
8. Hair should be worn up and away from the face. Short hair should be pinned back. ALL ballet students should wear hair in a proper bun (no flippy-dos).

Dance Attire May Be Purchased At:

- Dance Exchange in Wilmington- Wrightsville & Kerr
- Imaginations in Myrtle Beach
- Discount Dance Supply www.discountdance.com

<u>Level</u>	<u>Leotard</u>	<u>Tights</u>	<u>Shoes</u>
Creative Kids	Pink	Pink tights or white socks	Pink leather full sole ballet & black tap
Broadway & Dazzle Ballet/Tap	Black	Pink tights or white socks	Pink leather full sole ballet & black tap
Broadway & Dazzle Jazz/Acro	Solid Color	Pink tights or white socks	Bloch Neoflex in tan
Ballet	Black	Pink Seamed	Pink Camisole Split Sole (pointe students must also have ballet shoes)
Jazz	Solid Color	Tan, black, or pink	Bloch Neoflex in tan
Tap	Solid Color	Tan, black, or pink	Bloch Tap Flex tie in black
Contemporary/Lyrical	Solid Color	Tan, black, or pink	Barefoot
Hip Hop	Comfortable clothing- sweatpants, basketball shorts, etc. NO short shorts		Black converse-style low tops, vans, or Nikes
Acro	Solid Color	Convertible or footless	Barefoot

Shoes: The Dancer's Tool

1. Do not wear shoes outside! Dirt and oils are hazardous when tracked into the studios and damaging to the shoes.
2. Shoes must fit properly and snugly.
3. Toe nails should be cut short and straight to avoid sore nails.
4. Gaps and bagging are signs of improper fit.
5. Elastics must be sewn properly and drawstrings must be tied and tucked into ballet shoes.

2017-18 Calendar

Sept 5 th	Classes Begin
Sept 18 th -29 th	Bring a Friend to Class
Oct 2 nd -5 th	Parent Observation (last 5 minutes)
Oct 18 th	Gala Costume Deposits Due (\$40 per class)
Oct 23 rd -27 th	Costume/Dress Down Week
Oct 31 st	Studio Closed
Nov 6 th -9 th	Parent Observation (last 5 minutes)
Nov 16 th	Gala Costume Balance Due
Nov 22 nd -24 th	Thanksgiving Break- Studio Closed
Dec 11 th -15 th	Holiday Celebration Week/Parent Observation (last 5 minutes)
Dec 20 th -Jan 2 nd	Winter Break- Studio Closed
Jan 8 th -11 th	Parent Observation (last 5 minutes)
Feb 12 th -15 th	Sweethearts Week/Parent Observation
Feb 19 th -23 rd	IDC Spirit Week (see list below)
	Monday– Pajama Day
	Tacky Tuesday!
	Wednesday– Super Hero Day
	Throwback Thursday! (dress like you're from another decade)
	Friday– Wear your IDC gear to school
March 5 th -9 th	Parent Observation (last 5 minutes)
March 15 th	Gala Fee Due (\$75 per family- see details above)
April 2 nd -6 th	Spring Break- Studio Closed
April 9 th -12 th	Parent Observation (last 5 minutes)
May 28 th	Studio Closed
May 29 th -31 st	Gala Dress Rehearsals at IDC
June 3 rd	Spring Gala at Odell Williamson Auditorium

- We are open for teacher workdays and early release

Monthly Photo Themes (post a photo on facebook or Instagram and tag us– we'll pick a winner!):

September– Favorite Dance Outfit

October– Favorite Balancing Pose

November– Something you are thankful for

December– Favorite Dancer

January– Any Pose You'd Like– Be Creative!

February– Favorite New Trick

March– Super Hero Dance Pose

April– Show off Your Dancing Feet

May– Beach Pose

Dance History Challenge– bring in a fact about each dancer/choreographer for a prize:

September– Fred Astaire

October– Margot Fonteyn

November– The Nicholas Brothers

December– Mikhail Baryshnikov

January– Gene Kelly

February– Bill "Bojangles" Robinson

March– Martha Graham

April– Bob Fosse

May– Marius Petipa